VCU Social Media Newsletter

socialmedia.vcu.edu | Meet our team



Upcoming University

Milestones:

- 3/5-3/12: Spring Break
- 3/6-3/10: Employee
 Appreciation Week
- 3/24: Last day to <u>withdraw</u> from a course with a mark of "W"
- 3/24: Deadline to request the <u>Pass/Fail option</u> for courses
- 3/28: Fall semester advance registration begins
- 3/29: State of the University (SOTU) with President Rao

Upcoming Social Media

Holiday's:

- 3/8: International Women's Day and Holi
- 3/12: Daylight Savings Starts
- 3/14: Pi Day
- 3/17: St. Patrick's Day and World Sleep Day
- 3/20: First Day of Spring and International Day of Happiness
- 3/22: Ramadan starts and World Water Day
- 3/23: National Puppy Day
- 3/31: International Transgender Day of Visibility

View more university milestones, events and programs at: <u>academiccalendars.vcu.edu</u> and <u>telegram.vcu.edu</u>

Newsletter Highlights

University Milestones

Social Media Holiday's

Social Media Resources and Tips

Social Media Compliance and Governance

Monthly Meetings (NEW) and Feedback



VCU SOCIAL MEDIA RESROUCES

- Social media guidelines for admins
 - <u>Before you create a social media account</u>
 <u>checklist</u>
 - <u>Before you post on a social media account</u>
 <u>checklist</u>
- <u>Guidance for social media account</u>
 <u>passwords</u>
- Jira social media account request center: Update your admins, remove a social media page, request to create a social media account, branding help, event promotion and more!
- Social media account approval form
- <u>Update your account information</u>
- VCU Branding Site
- <u>Download avatar frames for profile</u> <u>pictures and high resolution university</u> <u>photos</u>

SOCIAL MEDIA COMPLIANCE



<u>Donna Crawford</u>, manager for social media governance and audit quality, joined our team last semester and is leading our compliance and governance efforts. When you submit a Jira ticket to our social media request center, expect to hear back from Donna who will guide you through updating your accounts, registering accounts and more!

SOCIAL MEDIA TIPS

1. Aspire for authenticity



NEW

- 2. Research your ideal customer
- 3. Use your community's favorite networks
- 4. Keep your audience at the forefront
- 5. Post at the right time
- 6. Post regularly
- 7. Reduce your response time
- 8. Up-level your customer care
- 9. Go for engagement
- 10. Take video seriously
- 11. Highlight your product in action
- 12. Showcase real testimonials and demos
- 13. Infuse your content with personality
- 14. Take a stand
- 15. Partner with creators
- 16. Tap into employees
- 17. Experiment with emerging tech
- 18. Test new platforms
- 19. Iron out your approval process
- 20. Optimize for social commerce
- 21. Prove the value of social
- 22. Bring social data to your entire business
- 23. Invest in social
- Source: Sprout Social article

MONTHLY MEETINGS

Interested in meeting other admins, collaborating and more? Join us for our monthly social media admin meetings the third Tuesday of every month from 12-1pm via Zoom, kicking off on March 21st. Send us an <u>email</u> if you want to join!



Fill out <u>this short survey</u> and let us know how we can support you and collaborate with you!

